**THE UNIVERSITY OF HONG KONG**

**Doctor of Education**

**SUPPORTING DOCUMENTS**

Please email the following required documents as .pdf files directly to the Office of Research, Faculty of Education (hkuedd@hku.hk) by the application deadline (12:00 noon, February 13, 2020). Certificate(s) and/or transcript(s) not in English should be accompanied by a certified translation in English. Your application number should be marked on each document.

Attached (Please tick as appropriate.)

<table>
<thead>
<tr>
<th>Document Description</th>
<th>Attached</th>
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<tr>
<td>Copies of official final transcript(s) of undergraduate studies</td>
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<tr>
<td>Copies of certificate of undergraduate studies</td>
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<tr>
<td>Copies of official final transcript(s) of postgraduate studies</td>
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<tr>
<td>Copies of certificate of postgraduate studies</td>
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<tr>
<td>Statement of Proposed Area of Professional Inquiry</td>
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<tr>
<td>(Applicants are required to submit a Statement of Proposed Area of Professional Inquiry of between 2,500 and 4,000 words. Please refer to the suggested framework provided on the proforma.)</td>
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<tr>
<td>Important note: Under the general regulations of the University, examination scripts and theses and dissertations for higher degrees shall be written in English. For applicants whose research topic is in Chinese Language Education, approval may be granted for their thesis to be written in Chinese. Applications for such approval should be submitted at the time of application for admission. If an applicant intends to write the thesis in Chinese, the Statement of Proposed Area of Professional Inquiry should still be written in English.</td>
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<tr>
<td>Copy of IELTS/GCE/IGCSE/CPE/GMAT/GRE* official score report</td>
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<td>(Note: Applicants who took the TOEFL may be requested to produce an official score report which should be sent by the Educational Testing Service (ETS) to the University direct and the University’s TOFEL code is 9671.)</td>
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<tr>
<td>Two academic referee’s reports (to be sent by the referees to the Office of Research by post/fax/email)</td>
<td>☐</td>
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<tr>
<td>List of publications/Curriculum vitae (if appropriate)</td>
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# Please note that the University may, at its discretion exercisable at any time, request you to produce original copies of certificates in support of all qualifications claimed by you in your application form, regardless of whether such certificates have been previously submitted to it. Successful applicants will have to submit original or certified true copies of the transcripts/certificates/score reports to the Office of Research before admission to the programme. The University only accepts copies of certificates, diplomas and transcripts that have been duly declared as true copies before a notary public (e.g. Commissioner for Oaths at a City District Office in Hong Kong) or certified by the issuing institution.

* Please delete as appropriate.
THE UNIVERSITY OF HONG KONG
Faculty of Education

Doctor of Education (EdD)

EdD Statement of Proposed Area of Professional Inquiry

Notes:
1. These guidelines serve only as a suggested framework of a Statement of Proposed Area of Professional Inquiry. Applicants may, at their discretion, use other formats or add more section(s) to the statement.
2. The length of the Statement of Proposed Area of Professional Inquiry should be between 2,500 and 4,000 words (10 to 15 pages double-spaced) excluding references. Each page should be double-spaced and in 12-point font size.

Applicant’s Name:

Proposed Area of Research:
(Please refer to the Faculty’s research areas and provide the subject area in which you propose to work. A list of the research areas is uploaded onto “Programme Information” at the on-line application system.)

Proposed Title of Research:

Background of the Study (Suggested length: 1 page)
(Please write a one-page summary that describes the following: aims and objectives; research questions or issues to be investigated; the research approach to be used; and the expected outcomes and their theoretical and practical significance.)

Relevant Literature and Guiding Framework (Suggested length: 3 to 5 pages)
(Please highlight some key ideas from the literature relevant to your research, use them to develop a brief formulation of the framework for your professional inquiry, and give reasons for using this framework.)

Methodology (Suggested length: 3 to 6 pages)
(Please describe your particular research approach and how it addresses your questions. Indicate your proposed research context and where appropriate, such matters as key participants, methods of data collection, approaches of argument, data analysis and interpretation.)

Potential Significance of Proposed Research and Possible Outcomes (Suggested length: 1 page)
(Please indicate the expected outcomes of your research and their significance (theoretical and practical)).

References
Declaration (Please tick the boxes below as appropriate)

(i)  ☐  I declare that my research proposal submitted is all my original work; or

☐  I have discussed my research proposal with the following person(s) and I indicate below the nature and extent of their contribution:

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

(ii) ☐  I declare that the contents of this research proposal, in whole or in part, have not been published and have not been submitted to any institution before; or

☐  I declare that the contents of this research proposal, in whole or in part, have been published / submitted or accepted for publication and I indicate below the extent and the details of the publication(s):

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

☐  I declare that this research proposal, in whole or in part, has been submitted to the following institution(s) before and I indicate below the extent and the details of submission:

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

November 2011
Amended: January 2018
Academic Referee's Report

Note to applicant: Applicants should complete Section I below, then send one copy of this form to each of the two referees with the request that the referee complete Section II and return the form directly to the Office of Research, Faculty of Education, The University of Hong Kong, by 12:00 noon, February 13, 2020 by post, by fax to (852) 2547-1924, or by e-mail to hkued@hku.hk.

Note to referee: The applicant named below is applying for admission to the degree programme indicated. Please complete Section II of this report and return it directly to the Office of Research, Faculty of Education, The University of Hong Kong, Pokfulam Road, Hong Kong, by 12:00 noon, February 13, 2020 by post, by fax to (852) 2547-1924, or by e-mail to hkued@hku.hk. All information given here will be treated as strictly confidential. It will be used only for the purpose of determining whether the candidate will be admitted. The University will be most grateful for your full and candid assessment.

Section I

Name of applicant__________________________________________________________

(in block letters, surname first)

Programme applied for: EdD in the Faculty of Education

Section II

1. How long have you known the applicant?________________________________________

In what capacity have you known the applicant?___________________________________

2. How would you rate the applicant’s ability to carry out graduate work at the level applied for?
(Please tick as appropriate)

<table>
<thead>
<tr>
<th>Powers of analysis and reasoning</th>
<th>Excellent</th>
<th>Good</th>
<th>Adequate</th>
<th>Less than adequate</th>
<th>No basis for judgement</th>
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<tr>
<td>Imagination and originality</td>
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<td>Motivation</td>
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<td>Breadth of knowledge</td>
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<td>Skills of writing and argumentation</td>
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<td>Capacity for independent work</td>
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<tr>
<td>Intellectual ability overall</td>
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</table>
3. Compared with other students you have taught, how would you rate the applicant’s intellectual achievement? (Please tick as appropriate)

Top 10%    Next 20%    Next 40%    Next 20%    Bottom 10%

4. The EdD degree at The University of Hong Kong is a professional doctoral degree with research and coursework components. Have you had the opportunity to read the applicant’s Statement of Proposed Area of Professional Inquiry?

Yes / No *

Please comment on the suitability of the applicant for undertaking a professional doctoral degree with research and coursework component.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

5. What is your overall recommendation?

☐ Recommend enthusiastically

☐ Recommend strongly

☐ Recommend

☐ Recommend with reservation

☐ Do not recommend

Signature of referee ______________________________ Date ______________________________

Name of referee (IN BLOCK LETTERS) ___________________________ Professor / Dr. / Mr. / Ms. *

(*Please delete as appropriate)

Position _____________________________

Institution _____________________________

Address _____________________________

Please return this form to the Office of Research, Faculty of Education, The University of Hong Kong, Pokfulam Road, Hong Kong by **12:00 noon, February 13, 2020**.