

THE UNIVERSITY OF HONG KONG

Master of Nursing (MNurs)

NOTES ON SUBMISSION OF SUPPORTING DOCUMENTS

Please upload your supporting documents for our preliminary consideration by logging in <http://www.aal.hku.hk/login.html> before the application deadline and within four weeks from the date of the creation of your account; or post the following required documents directly to the School of Nursing, The University of Hong Kong, 4/F., William M.W. Mong Block, 21 Sassoon Road, Hong Kong by the application deadline. Your application number should be marked on each document. Transcripts, diplomas, certificates and other submitted documents which are not in English should be accompanied by a certified translation in English. Certified translation may be provided by your home institution.

Enclosed (Please tick as appropriate)

- Originals or certified true copies of academic transcripts# (Please send the Transcript Request Form along with your transcript application form to the institute from which the transcript is requested, if applicable).
- Certified true copies of Certificate of Registration and valid practising certificate issued by the Nursing Council of Hong Kong.
- Two academic referee's reports (to be sent directly by the referees or in a sealed envelope signed by the referee).
- TOEFL/IELTS* official score report (if requested).
- Other documents which you would like to bring the attention of the University (e.g. list of publications, documentary evidence of academic awards received and professional qualifications, and summary or relevant experience).

Documents once submitted will not be returned.

Please note that the University will only **ACCEPT** originals or copies of the documents that have been duly declared as true copies before a notary public (e.g. a Commissioner for Oaths at a District Office in Hong Kong). Copies of documents may be certified by the appropriate officials of your home institute if you are an overseas applicant.

*Please delete as appropriate. **Please note that the University's TOFEL code is 9671.**

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Transcript Request Form

- I. **To the Applicant:** Please complete the first part of this form and send it to your former/current institution from which the transcript is requested.

Name of Applicant: _____ (_____)
in English in Chinese, if any

University/College Attended: _____

Dates of Attendance: From _____ To _____

Title of Degree/Diploma: _____ Date of Award: _____

Programme applied for admission at The University of Hong Kong:

HKU Master of Nursing (MNurs) (Full-time/Part-time)*

** Please delete as appropriate.*

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- II. **To the Officer responsible for issuing transcripts:** The applicant named above has applied for admission to a taught postgraduate programme at The University of Hong Kong. Please send a copy of the **official** transcript together with this form directly to:

MNurs Programme Administrator
School of Nursing
The University of Hong Kong
4/F., William M.W. Mong Block
21 Sassoon Road
Pokfulam
Hong Kong
(Ref.: MNurs)

