

Name of Applicant : _____
Application No. : MPA _____

THE UNIVERSITY OF HONG KONG
FACULTY OF SOCIAL SCIENCES

Master of Public Administration

INSTRUCTION OF SUBMITTING SUPPORTING DOCUMENTS

Please upload your supporting documents for our preliminary consideration by logging in <http://www.aal.hku.hk/tpg/login.html> before the application deadline and within four weeks from the date of the creation of your account; or post the following documents directly to the Department of Politics and Public Administration, Room 963, 9/F, The Jockey Club Tower, Centennial Campus, The University of Hong Kong, Pokfulam Road, Hong Kong. Your application number should be marked on each document. Transcripts, diplomas, certificates and other submitted documents which are not in English should be accompanied by a certified translation in English. Certified translation may be provided by your home institution.

Enclosed (Please tick as appropriate.)

<input type="checkbox"/>	Complete official transcript of undergraduate studies (original / certified true copy) ** (You may complete the Transcript Request Form below and send it to the institute from which the transcript is requested, if applicable.)
<input type="checkbox"/>	Graduate certificate of undergraduate studies (certified true copy) # (Mainland China applicants should provide “學士學位證書”.)
<input type="checkbox"/>	Complete official transcript of postgraduate studies (original / certified true copy) ** (You may complete the Transcript Request Form below and send it to the institute from which the transcript is requested, if applicable.)
<input type="checkbox"/>	Graduate certificate of postgraduate studies (certified true copy) #
<input type="checkbox"/>	TOEFL / IELTS / Overseas GCE / IGCSE / Cambridge Test of Proficiency in English Language official score report (if appropriate) ** - only required from those applicants with qualifications from institutions outside Hong Kong where the language of teaching or examination is not English.
<input type="checkbox"/>	List of publications/Curriculum vitae (if appropriate)

*Please delete as appropriate.

Please note that the University will only **ACCEPT** originals or copies of the documents that have been duly declared as true copies before a notary public (e.g. a Commissioner for Oaths at a District Office in Hong Kong). Copies of documents may be certified by the appropriate officials of your home institute if you are an overseas applicant. **No photocopies will be accepted.**

Please note that the University's TOFEL code is 9671.

