SUPPORTING DOCUMENTS

Please post the following required documents directly to the School of Chinese Medicine, 10 Sassoon Road, Pokfulam, Hong Kong before the application deadline. To facilitate our processing, applicants are advised to post the following documents within 2 weeks after they have submitted the application online. The application number should be marked on each document.

Enclosed (Please tick as appropriate.)

- Original(s) or certified true copy/copies of academic transcript(s) in English*. You may complete the Transcript Request Forms below and send it to the institution from which the transcript is requested, if applicable.

- Testimonial on which the date of enrollment and expected month and year of graduation are stated in English* (for applicants who are in their final year of undergraduate studies only)

- Duplicate or certified true copy/copies of certificate(s) of academic qualification(s) in English*

- Duplicate or certified true copy/copies of proof of working experience and/or current employment (if appropriate).

- Duplicate or certified true copy/copies of certificate(s) of professional qualification(s) (such as the Certificate of Registration for Chinese Medicine Practitioner)

- List of publications (if appropriate).

- Completed Transcript Request Form (if appropriate).

Remarks:

*Please note that the University will only ACCEPT originals or copies of the documents that have been duly declared as true copies before a notary public (e.g. a Commissioner for Oaths at a District Office in Hong Kong). If the declaration is made in Chinese, then the wordings of “副本是文件正本的真確副本” should be included, together with the certified documents. Copies of documents may be certified by the appropriate officials of your home institution if you are an overseas applicant. No photocopies will be accepted.

*For applicants who are final year undergraduate students or graduates of non-local universities, they are required to submit their latest transcript(s)/complete transcript(s)/certificate(s) of academic qualification(s) and any other written proof of academic qualifications in both Chinese and English at the time of application.
THE UNIVERSITY OF HONG KONG

Transcript Request Form

I. To the Applicant: Applicants who did not attach their original official transcript, should complete the first part of this form and send it to the appropriate officer of institution from which the transcript is requested.

Name of Applicant: ________________________________ ( ____________________ )
in English in Chinese, if any

University/College Attended: ________________________________

Dates of Attendance: From ____________________ To ____________________

Title of Degree/Diploma: ____________________ Date of Award: ____________

Programme applied for admission at The University of Hong Kong:

Master of Chinese Medicine (Part-time)

II. To the Officer responsible for issuing transcripts: The applicant named above has applied for admission to a postgraduate curriculum at The University of Hong Kong. Please send a copy of the official transcript together with this form directly to:

School of Chinese Medicine
The University of Hong Kong
10 Sassoon Road
Pokfulam
Hong Kong

[Ref: Application for MChinMed]
(Attn.: Ms Wan/Mr Chung)

Enquiries: (852) 3917 6439/3917 6490
E-mail: mchinmed@hku.hk