INSTRUCTIONS OF SUBMITTING SUPPORTING DOCUMENTS

Please upload your supporting documents for our preliminary consideration by logging in http://www.aal.hku.hk/tpg/login.html before the application deadline and within four weeks from the date of the creation of your account. You would not be able to upload any documents after the deadline. Transcripts, diplomas, certificates and other submitted documents which are not in English should be accompanied by a certified translation in English. Certified translation may be provided by your home institution. Applications without online supporting documents may not be considered.

Please note that you are not required to submit original / certified true copy of your documents to the University during the application stage. Please do not mail any supporting documents by post, as only documents submitted online will be reviewed. Should you be given an admission offer by the University, you will receive notification to submit original / certified true copy of your documents.

Enclosed (Please tick as appropriate.)

- [ ] Transcripts (including HKU graduates)
- [ ] Degree Certificates (if available)
- [ ] TOEFL/IELTS* official score report (if appropriate)
- [ ] Curriculum Vitae
- [ ] List of publications (if appropriate)
- [ ] Reference letter(s) is/are welcome but not compulsory (Free format, no standard form provided)

* Please delete as appropriate.

^ Please note that the University will only ACCEPT originals or copies of the documents that have been duly declared as true copies before a notary public (e.g. a Commissioner for Oaths at a City District Office in Hong Kong). Copies of documents may be certified by the appropriate officials of your home institute if you are an overseas applicant. No photocopies will be accepted.

# For applicant with mainland qualification: Verification Report of Graduation Certificate issued by CHSI (学信网) & CHESICC (全国高等学校学生信息咨询与就业指导中心) and Verification Report of the Bachelor Degree Certificate issued by CHESICC (全国高等学校学生信息咨询与就业指导中心) & CDGDC (学位与研究生教育发展中心) are also acceptable.

Please note that the University’s TOEFL code is 9671 and Department’s code is 99.