

**THE UNIVERSITY OF HONG KONG  
FACULTY OF ARCHITECTURE**

**POSTGRADUATE DIPLOMA IN LANDSCAPE ARCHITECTURE  
ADMISSION for 2019**

**SUPPORTING DOCUMENTS**

Please submit soft-copies of the following required documents via the “Submission System for PDLA Applicants” available at this link: <https://extranet.ad.arch.hku.hk/Admission/PDLA> by the application deadline. Your application number should be marked on each document. Transcripts, diplomas, certificates and other submitted documents which are not in English should be accompanied by a certified translation in English. Certified translation may be provided by your home institution.

Enclosed (please tick as appropriate):

- Fully completed online application form can be submitted via HKU Taught Postgraduate Admission online application system at <http://ww.hku.hk/tpg>.
- Application fee is non-refundable and non-transferrable.
- Official transcripts of academic record and graduation certificate from all post-secondary school institutions that you have attended. If official transcripts are not available at the time of application, process transcript must be submitted.
- Degree Certificates, if applicable.
- TOEFL / IELTS / GCE / IGCSE / CPE / GMAT\* official score report, if applicable.
- Two letters of reference by previous teachers or professional employers submitted by the referee directly to the University of Hong Kong. Referee should use and submit the designated form via an online system. Referees should complete an online evaluation form in addition to submitting a signed soft-copy (PDF) letter of recommendation with their institutional/company letterhead.
- Portfolio of creative work.
- An academic statement of purpose.
- Curriculum vitae.
- Correspondence address labels (see attached).

# Detailed soft-copy submission guidelines and login details will be sent to the applicants and referees respectively via email within one day upon completion of online application. It is crucial that the applicants have to input accurate information on their online application form. Any inaccurate information may cause email delivery failures and unavailable access to online submission systems. All application materials should be submitted by 12:00 noon (HKT), 28 February 2019.

\*Please delete as appropriate. **Please note that the University’s TOEFL code is 9671.**

**THE UNIVERSITY OF HONG KONG  
FACULTY OF ARCHITECTURE**

**POSTGRADUATE DIPLOMA IN LANDSCAPE ARCHITECTURE  
ADMISSION for 2019**

**REFEREE'S REPORT**

(Note to the referee: The applicant named below is applying for admission to the courses leading to Postgraduate Diploma in Landscape Architecture. It would be helpful to the University in assessing this application if you would kindly complete Section 2 of this report and submit the designated form via an online system. Referees should complete an online evaluation form in addition to submitting a signed soft-copy (PDF) letter of recommendation with their institutional/company letterhead by 28 February 2019)

**SECTION 1 (to be filled out by Applicant)**

Name of applicant \_\_\_\_\_  
(in block letters, surname first)

- I waive my right of access to this recommendation and authorize the evaluator to provide a candid evaluation and all relevant information to the University of Hong Kong
- I do not waive my right of access to this recommendation, but I authorize the referee to provide a candid evaluation and all relevant information to the University of Hong Kong

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_

**SECTION 2 (to be filled out by Referee)**

Please rate the applicant in comparison with others applying for postgraduate education in the Postgraduate Diploma in Landscape Architecture program.

	The best I know	Top 10%	Top 25%	Top 50%	Below Average	Unable to Judge
Academic Performance						
Intellectual Ability						
Potential for Creativity & Imagination						
Graphic or Visual Communication						
Written Communication						
Oral Communication						
Maturity and Independence						

Please attach a document that answers the following questions:

- How long have you known the applicant, and in what connection?
- What do you consider the applicant's talents or strengths?
- In what areas could this person improve?

Name and Position \_\_\_\_\_

Address \_\_\_\_\_

Signature of referee \_\_\_\_\_ Date \_\_\_\_\_

**Please fill in the following correspondence address labels:**

<b>Name:</b> _____	<b>Name:</b> _____
<b>Address:</b> _____	<b>Address:</b> _____
_____	_____
_____	_____
_____	_____

<b>Name:</b> _____	<b>Name:</b> _____
<b>Address:</b> _____	<b>Address:</b> _____
_____	_____
_____	_____
_____	_____