THE UNIVERSITY OF HONG KONG
FACULTY OF LAW
MASTER OF LAWS IN ARBITRATION AND DISPUTE RESOLUTION

SUPPORTING DOCUMENTS^*

Please post the following required documents directly to the following address by the application deadline:

LLM(Arb&DR) Admissions Team
10/F, Cheng Yu Tung Tower,
Centennial Campus,
The University of Hong Kong,
Pokfulam Road, Hong Kong

(Attn.: Ms. Doris Cheng, Faculty of Law Office)

Your application number should be marked on each document. Transcripts, diplomas, certificates and other submitted documents which are not in English should be accompanied by a certified translation in English. Certified translation may be provided by your home institution.

Enclosed (Please tick as appropriate):

☐ Academic transcripts*. (You may complete the transcript request form below and send it to the institute from which the transcript is requested, if applicable.)

☐ Degree certificates*

☐ TOEFL/IELTS* official score report (if requested).

☐ List of publications (if appropriate).

☐ Referees’ reports (Please use the standard form below. At least one of your referees shall be able to comment knowledgeably on your academic performance and on your ability to pursue postgraduate work.)

^All application forms and supporting documents once submitted will not be returned, and will be destroyed after the admission if the application is unsuccessful.

*If an admission offer is given to you, you will receive an e-mail notification to submit certified true copy of the supporting documents by a specified deadline, in any case, no later than July 31, 2020 for confirming the conditional offers. Please note that the University will only ACCEPT originals or copies of the documents that have been duly declared or have been certified as true copies before a notary public (e.g. a Commissioner for Oaths at a City District Office in Hong Kong) or the appropriate officials of your home institute whichever is applicable. No photocopies will be accepted.

*Please delete as appropriate. Please note that the University’s TOEFL code is 9671.
THE UNIVERSITY OF HONG KONG
FACULTY OF LAW

Transcript Request Form

I. To the applicant: Applicants who did not attach their original official transcript, should complete the first part of this form and send it to the appropriate officer of institute from which the transcript is requested.

Name of Applicant: ________________________________________________
  in English

______________________________________________
  in Chinese, if any

University/College Attended: ________________________________________

Dates of Attendance: ______________________________________________
  From: ____________ To: ____________

Title of Degree/Diploma: ____________________________________________

Date of Award: ____________________________________________________

Programme applied for admission at the University of Hong Kong:

Master of Laws in Arbitration and Dispute Resolution (Full-time / Part-time)*

* Please delete as appropriate.

II. To the officer responsible for issuing transcripts: The applicant named above has applied for admission to a postgraduate curriculum at The University of Hong Kong. Please send a copy of the official transcript together with this form directly to:

LLM Admissions Team
10/F, Cheng Yu Tung Tower,
Centennial Campus,
The University of Hong Kong,
Pokfulam Road, Hong Kong

[Attn.: Ms. Doris Cheng, Faculty of Law Office]
THE UNIVERSITY OF HONG KONG
FACULTY OF LAW

CONFIDENTIAL REFERENCE ON APPLICATION FOR ADMISSION TO

Master of Laws in Arbitration and Dispute Resolution [LLM(Arb&DR)]

Please give a copy of this form to each of your two referees.

APPLICANT'S NAME

Name: _______________________________________________ (in English) _______________________________________________ (in Chinese)

REFEREE'S NAME

Name: _______________________________________________ (in English) _______________________________________________ (in Chinese)
Address: ____________________________________________
______________________________________________________
______________________________________________________
Contact No.: ________________________________________
E-mail Address: ______________________________________

TO REFEREE:

The above-named has applied for admission to the Faculty of Law to study in LLM(Arb&DR) and has named you as a referee.

The Faculty would be most grateful if you would state overleaf your independent evaluation of the applicant, noting his or her limitations as well as merits. In particular, your opinion of the applicant’s ability and aptitude to undertake postgraduate study in law would be extremely helpful. This is a strictly confidential document. The confidential report will be discarded immediately at the conclusion of the exercise pertaining to this application.

Please sign and date your statement and send it directly to the following address:

LLM(Arb&DR) Admissions Team
10/F, Cheng Yu Tung Tower,
Centennial Campus,
The University of Hong Kong,
Pokfulam Road, Hong Kong
(Attn.: Ms. Doris Cheng, Faculty of Law Office)

We are most grateful for your assistance.
THE UNIVERSITY OF HONG KONG
FACULTY OF LAW

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APPLICANT'S NAME

Name: ________________________________
(in English) ________________________________
(in Chinese) ________________________________

REFEREE'S NAME

Name: ________________________________
(in English) ________________________________
(in Chinese) ________________________________
Address: ________________________________
(outlined address) ________________________________
(outlined address) ________________________________
(outlined address) ________________________________
Contact No.: ________________________________
E-mail Address: ________________________________

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