Application No.: ______________________

THE UNIVERSITY OF HONG KONG
FACULTY OF LAW

MASTER OF LAWS IN CORPORATE AND FINANCIAL LAW

SUPPORTING DOCUMENTS^

Please post the following required documents directly to the following address by the application deadline:

  LLM(CFL) Admissions Team
  10/F, Cheng Yu Tung Tower,
  Centennial Campus,
  The University of Hong Kong,
  Pokfulam Road, Hong Kong

  (Attn.: Ms. Doris Cheng, Faculty of Law Office)

Your application number should be marked on each document. Transcripts, diplomas, certificates and other submitted documents which are not in English should be accompanied by a certified translation in English. Certified translation may be provided by your home institution.

Enclosed (Please tick as appropriate):

☐ Academic transcripts*. (You may complete the transcript request form below and send it to the institute from which the transcript is requested, if applicable.)

☐ Degree certificates*

☐ TOEFL/IELTS* official score report (if requested).

☐ List of publications (if appropriate).

☐ Referees’ reports (Please use the standard form below. At least one of your referees shall be able to comment knowledgeably on your academic performance and on your ability to pursue postgraduate work.)

^All application forms and supporting documents once submitted will not be returned, and will be destroyed after the admission if the application is unsuccessful.

*If an admission offer is given to you, you will receive an e-mail notification to submit certified true copy of the supporting documents by a specified deadline, in any case, no later than July 31, 2020 for confirming the conditional offers. Please note that the University will only ACCEPT originals or copies of the documents that have been duly declared or have been certified as true copies before a notary public (e.g. a Commissioner for Oaths at a City District Office in Hong Kong) or the appropriate officials of your home institute whichever is applicable. No photocopies will be accepted.

*Please delete as appropriate. Please note that the University’s TOEFL code is 9671.
THE UNIVERSITY OF HONG KONG
Faculty of Law

Transcript Request Form

I. **To the applicant:** Applicants who did not attach their original official transcript, should complete the first part of this form and send it to the appropriate officer of institute from which the transcript is requested.

Name of Applicant: ____________________________ in English ____________________________ in Chinese, if any

University/College Attended: ____________________________

Dates of Attendance: From ____________ To ____________

Title of Degree/Diploma: ____________________________

Date of Award: ____________________________

Programme applied for admission at the University of Hong Kong:

**Master of Laws in Corporate and Financial Law** (Full-time / Part-time)*

*Please delete as appropriate.*

II. **To the officer responsible for issuing transcripts:** The applicant named above has applied for admission to a postgraduate curriculum at The University of Hong Kong. Please send a copy of the official transcript together with this form directly to:

*LLM(CFL) Admissions Team*
*10/F, Cheng Yu Tung Tower,*
*Centennial Campus,*
*The University of Hong Kong,*
Pokfulam Road, Hong Kong

(Attn.: Ms. Doris Cheng, Faculty of Law Office)
THE UNIVERSITY OF HONG KONG  
FACULTY OF LAW  

CONFIDENTIAL REFERENCE ON APPLICATION FOR ADMISSION TO  
Master of Laws in Corporate and Financial Law [LLM(CFL)]

Please give a copy of this form to each of your two referees.

**APPLICANT'S NAME**

Name:  
_________________________  (in English)  
_________________________  (in Chinese)

**REFEREE'S NAME**

Name:  
_________________________  (in English)  
_________________________  (in Chinese)

Address:  
_________________________  
_________________________  
_________________________  

Contact No.:  
_________________________  

E-mail Address:  
_________________________
TO THE REFEREE:
The person named above has applied for admission to the Faculty of Law to enrol in its LLM(CFL) programme and has nominated you as a referee. The Faculty will be most grateful if you would indicate your independent evaluation of the applicant, including both his or her limitations and merits. Your report will be treated in the strictest confidence, and discarded immediately with the conclusion of the processing of this application.

Please also respond to the following questions in your appraisal of the applicant:

1. In what capacity do you know the applicant?
2. How long have you known the applicant?
3. Is (or was) English the language of instruction of the applicant’s degree programme?
4. Please indicate an overall assessment of the applicant’s ranking in their cohort:
   
   **Academic performance**

<table>
<thead>
<tr>
<th></th>
<th>Top 1%</th>
<th>Top 5%</th>
<th>Top 10%</th>
<th>Top 25%</th>
<th>Unable to rank</th>
</tr>
</thead>
</table>

   (Please indicate whether this ranking is formal or informal)

   **Intellectual ability**

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<tr>
<th></th>
<th>Top 1%</th>
<th>Top 5%</th>
<th>Top 10%</th>
<th>Top 25%</th>
<th>Unable to rank</th>
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</thead>
</table>

   **Capacity for original thinking**

<table>
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<tr>
<th></th>
<th>Top 1%</th>
<th>Top 5%</th>
<th>Top 10%</th>
<th>Top 25%</th>
<th>Unable to rank</th>
</tr>
</thead>
</table>

   **Written communication skills**

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<tr>
<th></th>
<th>Top 1%</th>
<th>Top 5%</th>
<th>Top 10%</th>
<th>Top 25%</th>
<th>Unable to rank</th>
</tr>
</thead>
</table>

   **Oral communication skills, including willingness to contribute to discussions**

<table>
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<tr>
<th></th>
<th>Top 1%</th>
<th>Top 5%</th>
<th>Top 10%</th>
<th>Top 25%</th>
<th>Unable to rank</th>
</tr>
</thead>
</table>

5. What is your overall appraisal of the applicant?

Please sign and date your statement and send it directly to the following address:

   LLM(CFL) Admissions Team  
   10/F, Cheng Yu Tung Tower,  
   Centennial Campus,  
   The University of Hong Kong,  
   Pokfulam Road, Hong Kong  

   (Attn.: Ms. Doris Cheng, Faculty of Law Office)

We are most grateful for your assistance.
THE UNIVERSITY OF HONG KONG
FACULTY OF LAW

CONFIDENTIAL REFERENCE ON APPLICATION FOR ADMISSION TO

Master of Laws in Corporate and Financial Law [LLM(CFL)]

Please give a copy of this form to each of your two referees.

APPLICANT'S NAME

Name: ____________________________________________________________

(in English) (in Chinese)

REFEREE'S NAME

Name: ____________________________________________________________

(in English) (in Chinese)

Address: _________________________________________________________

_________________________________________________________________

Contact No.: _____________________________________________________

E-mail Address: ___________________________________________________
TO THE REFEREE:
The person named above has applied for admission to the Faculty of Law to enrol in its LLM(CFL) programme and has nominated you as a referee. The Faculty will be most grateful if you would indicate your independent evaluation of the applicant, including both his or her limitations and merits. Your report will be treated in the strictest confidence, and discarded immediately with the conclusion of the processing of this application.

Please also respond to the following questions in your appraisal of the applicant:

1. In what capacity do you know the applicant?
2. How long have you known the applicant?
3. Is (or was) English the language of instruction of the applicant's degree programme?
4. Please indicate an overall assessment of the applicant's ranking in their cohort:
   - **Academic performance**
     - Top 1%
     - Top 5%
     - Top 10%
     - Top 25%
     - Unable to rank
   (Please indicate whether this ranking is formal or informal)
   - **Intellectual ability**
     - Top 1%
     - Top 5%
     - Top 10%
     - Top 25%
     - Unable to rank
   - **Capacity for original thinking**
     - Top 1%
     - Top 5%
     - Top 10%
     - Top 25%
     - Unable to rank
   - **Written communication skills**
     - Top 1%
     - Top 5%
     - Top 10%
     - Top 25%
     - Unable to rank
   - **Oral communication skills, including willingness to contribute to discussions**
     - Top 1%
     - Top 5%
     - Top 10%
     - Top 25%
     - Unable to rank
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