

HSBC Overseas Scholarship 2021/22

Name of student:

Name of local university:

Faculty/department:

Name of overseas university:

Length of study:

(commencement date / end date)

Date of departure:

Submission date:

(Date of submission of this request)

| Expense | Name of foreign currency (¹ exchange rate) | HKD | Remarks (Please attach supporting materials: cost breakdown, etc.) |
|---|--|--|--|
| Tuition and fees (total number of credits to be taken: _____) | Amount recommended | Amount converted into HKD | YES |
| Room & board / accommodation / food (total number of weeks overseas: _____) | | | YES |
| Books and other supplies | | | YES |
| Eligible personal expenses (Please refer to Attachment D – guidelines) | | | YES |
| Lowest return air ticket | | | YES |
| Other items | | | YES |
| Total expenses during the term of study | Add up the above amounts | Add up the above amounts | |
| Recommended Total Scholarship Amount (HKD): (To be completed by school office) ¹ Exchange rate should be obtained from http://www.hsbc.com.hk/1/2/hk/investments/mkt-info/fcy?pwscmd=cmd_init | | Reviewed by : Name: Title: (With university official chop) | Signature |

GUIDELINES ON HOW TO CALCULATE AN OVERSEAS SCHOLARSHIP AWARD AMOUNT

*The university/institution will be responsible for authenticating the recommended scholarship amount

| CATEGORY | TYPE OF EXPENSE | ELIGIBLE? | REMARKS |
|---|--|------------------|---|
| Tuition | Tuition fees | YES | Must be supported by evidence from the overseas university outlining the duration of the academic year and confirming the number of credits that the student will take during his/her one year or one semester abroad. The information provided will be regarded as final and costs of any additional credits taken during the academic year will not be covered. |
| | Subscriptions, student association fees, registration fees | YES | The following two conditions must be met: (1) fees are mandatory; (2) fees are non-refundable |
| Room & board / Accommodation / Meals | Room | YES | The student should opt for shared/ the most basic on-campus accommodation. If on-campus accommodation is not available, the overseas university should recommend an alternate arrangement and provide an estimate of the associated costs. The period covered is the duration of the academic year (or the single semester if applicable). This can include any breaks and holidays that occur during the academic year (or semester if applicable). If the student is required to attend a mandatory orientation prior to the academic year or semester, room costs for that period (as recommended by the overseas university) is also eligible. |
| | Board | YES | The student should opt for campus residence that provides full catering service. If this is not possible, the overseas university should recommend an alternate arrangement and provide an estimate of meal costs. If more than one meal plans are offered, the student may opt for the most comprehensive plan. |
| Books & other supplies | Books, supplies and stationery | YES | The overseas university should recommend an amount for the cost of these items. |
| | Lab/ studio fees; apparatus; uniform | YES | Eligible if recommended by the overseas university and required by the student's degree course. |
| Living/ personal expenses | Laundry | YES | For coin-operated machines only. |
| | Police registration fee | YES | Eligible only if mandatory |

| | | | |
|----------------------|---|-----|--|
| | Energy charges | YES | Eligible only if the student lives off-campus or if charges are not included in room costs. |
| | Transportation | YES | For public transportation and travel to and from university during school days. Travelling costs associated with mandatory clinical placement(s) are eligible. |
| | Telephone charges | NO | |
| | Internet charges | YES | Includes installation and rental charges only depending on accommodation. |
| | Social functions and entertainment | NO | |
| | Sight-seeing and personal travel | NO | |
| | Deposit fees | NO | |
| | Insurance (travel, medical, dental, or personal possession) | NO | |
| | Personal hygiene, toiletries & cleaning materials | NO | |
| | TV rental and license/ cable costs | NO | |
| | Clothes | NO | |
| | Cultural programmes / student events | NO | |
| | Owning/ renting a vehicle | NO | |
| Airfare | Economy return airfare | YES | For a minimum economy return airfare. The student should request the least expensive routing. Must be supported by three quotations from different travel agents. Include at least two different carriers and indicate the expected date of departure from Hong Kong. Inclusive of any applicable government and airport taxes and security levy. |
| Miscellaneous | Other student fees not indicated as compulsory | NO | |
| | Student visa application fees | YES | |

July 2020